

Minutes

Board of Trustees Meeting
December 9, 2016 *Columbus*

Summary of Action Items:

- Reger volunteered to put together a summary of HB 331 and send to C. Davis for distribution to membership.
- The Executive Committee along with Klavora and Keough-Jurs will complete an audit and determine next steps for the work plan, then take to Board for approval.
- Wenger and C. Davis will work to consolidate committees. C. Davis will then call for sign-ups.
- C. Davis will make some tweaks to the OKI agreement and send out to Board for review.
- Send any suggestions of keynote speakers to Klavora.
- Braverman asked that Board Members make FAICP suggestions to her before next meeting (see Boardbook for list).
- Braverman, Ronayne, Schmidt, Auffrey, Reger, and Wenger will put together a package for national in support of Ohio cities on the NPC short list in January/February.
- The May 2017 Board Meeting will be removed and replaced with a Board Retreat on April 28.
- Kinskey bets \$10 that there will be a weather threat/incident on the day of the 2017 Cincinnati P&Z. 😊

I. Introductions

II. Roll Call & Communications

Kinskey called the meeting to order at ~10:10 AM.

Present:

- | | | |
|--------------|----------------|-------------------|
| C. Anderson | D. Kennedy | N. Reger |
| C. Auffrey | K. Keough-Jurs | J. Russell |
| J. Braverman | T. Kinskey | M. Schmidt |
| T. Davis | A. Klavora | K. Brooker-Scocco |
| C. Gawronski | P. Logue | K. Wenger |
| A. Golden | R. Ray | |

Absent:

- | | |
|--------------|-----------------|
| E. Anderson | K. Hopkins (x2) |
| J. Egan (x2) | B. Nagy (x2) |
| P. Etchie | C. Ronayne (x4) |
| K. Ezell | |

Others Present:

- C. Davis

III. Motion to Follow or Amend Agenda

A motion was made by Braverman and seconded by Wenger to approve the agenda. Motion passes.

IV. Introduction of New Members

- Jason Russell
 - Was a planner with the City of Lakewood
 - Is currently South Euclid City Councilman
- Chris Auffrey
 - Teaches at UC
 - Was a planner in LA for many years
 - Has an interest in health planning
- Amanda Golden
 - With Designing Local – nonprofit with a focus on public art and placemaking
 - Is the new Central Ohio Section Director
- Eric Anderson (Not in attendance)
 - Is the new Cincinnati Section representative
 - Has been involved in the section for several years

V. Approval of Minutes from the September 23, 2016 Board Meeting

A motion was made by Klavora and seconded by Gawronski to approve the minutes. Motion passes.

VI. Action and Discussion Agenda

President's Report

See Boardbook for report.

Chapter received the Planners4Health grant in the full amount of \$45,000.

C. Davis sent a letter and packet with BWP flag and sticker to various APA national staff to ask them to spread the word about our initiative (see Boardbook for letter).

Kinskey gave an update on HB 331 as it pertains to small tower legislation:

- OML did get some changes to language on where the facilities can go. Still concern about ability of poles to support the infrastructure.
- This is an attack on Home Rule.
- Multiple providers each have own infrastructure. Demand for data is increasing. Microcells fill in gaps to meet capacity demands.
- Klavora suggests we put together a write up about the facts and send to membership.
- Kinskey noted that the legislation only affects municipalities; townships are excluded and completely uncovered.
- Reger volunteered to put together a summary of the issue and send to C. Davis for distribution to membership.

Kinskey gave some closing remarks as the outgoing President:

- Appreciated the opportunity to have a voice with APA national
- Thanks to C. Davis for her support
- The Ohio Chapter is viewed positively by National APA
- Passed the torch it over Kim Wegner

Executive Committee Nominations

A motion was made by Kinskey and seconded by C. Anderson to appoint Wenger as President. Motion passes.

A motion was made by Wenger and seconded by Keough-Jurs to appoint C. Anderson as President Elect. Motion passes.

A motion was made by Klavora and seconded by Brooker Scocco to re-elect Reger as Secretary. Motion passes.

A motion was made by C. Anderson and seconded by Gawronski to re-elect Ray as Treasurer. Motion passes.

CONGRATULATIONS!

Strategic Plan Outlook

Wenger suggested the Board have a group discussion about the Strategic Plan to define priorities for the next year or so.

Wenger said the main goal of the Strategic Plan is to get “comprehensive plan” defined in the ORC and to get decision makers on board with how important planning is. In order to do this, the Board need to bolster is policy and advocacy within the Chapter. What are we doing to build connections and capacity?

Wenger mentions that there is an advocacy toolbox on APA’s website.

Wenger suggested a board retreat or some kind of board training might be useful. Perhaps even a national level staff member to come and work with us.

Kinskey agrees and thinks a session at the state conference would be very useful.

Wenger agrees and thinks we should first have a board workshop to focus on policy and advocacy.

Wenger thinks a committee could gather to complete an audit and determine next steps for the work plan, then take to board for approval. Also perhaps look at combining committees.

The Executive Committee will work together along with volunteers Klavora and Keough-Jurs to help audit the latest work plan.

2016 OKI Conference Recap

See Boardbook for report.

C. Anderson mentioned that there was some confusion about Ohio's seed money. Ohio did not send it because we were not asked for it.

All revenue numbers are below budgeted projections.

C. Davis asked C. Anderson to check the math on the percent profit distribution.

C. Davis mentioned that Ohio had the majority of session proposals and sessions selected.

C. Anderson reported that sponsorships were not facilitated well.

Braverman suggested that we prompt the agreement signing at the required 12 months ahead.

OKI Conference Agreement

C. Davis suggested that final accounting be reported no later than 60 days after the conference and final profit checks cut no later than 90 days after the conference.

C. Davis suggested that a member, non-member rate be established with no less than a 10% difference.

C. Anderson is concerned about getting all committee members approval for items of significance. Klavora suggested perhaps Chapter Presidents have a quarterly call.

Gawronski said there appeared to be a lot of issues around timing. Perhaps establish a calendar to be built into the agreement.

C. Anderson is concerned with the wording of having an "optional" PDW. The Indiana Chapter took the word "optional" and ran with it.

Keough-Jurs suggests that verbiage be added that requires the host Chapter to send invoices requesting seed money.

C. Davis will make some tweaks to the agreement and send to C. Anderson for review. Once it is reviewed, it will be sent to the Conference Committee. Upon approval, it will be sent to the other Chapters for comment.

Braverman suggests this is the right time to edit the agreement.

Governance Committee Report

Ray reported that after a few last amendments, the Chapter-Section Agreement has been approved.

Ray said that her plan for 2017 is to prepare an election protocol for the Chapter.

2017 State Conference Report

Logue reported that the first committee meeting will be today at 3:30 PM. There are 20 or so people interested in planning the conference so far. The goal of this first meeting is to get organized and assign committees.

Klavora is trying to get feedback on good speakers and their pricing. Any suggestions should be sent to her.

Legislative Committee Report

Kinskey reported that the Committee met a few weeks ago regarding next steps for the BWP initiative. It was determined that more work needs to happen before taking BWP to legislators.

Kinskey brought to attention an email (in Boardbook) about getting grants to conserve land. Those applying get lower scores if they do not live in an area with a comprehensive plan.

C. Davis said that national APA is looking for communities to do pro-bono in, and this might be a good opportunity. She will get the information to Kinskey.

Russell suggested this might be good to have at the top of the list of things we advocate to legislators. All agree.

CPC Grant Update

C. Davis reported that she is actively marketing BWP.

Klavora suggests adding more info to the scrolling images on the BWP webpage.

Nominating/Teller Committee Report

Braverman suggested we look at creating a short list of potential FAICP members at the next meeting. Between now and then, let her know of any suggestions.

Those that qualify are listed in the Boardbook.

National Conference Location Short List

Braverman and Ronayne approached Moeller about getting Ohio better represented and asked what the process is. A memo from APA national is in the Boardbook.

Destination Cleveland would like to help get Cleveland on the list.

Kinskey suggested we be sure to consider all the cities. Braverman has a sub-committee in Cleveland. A sub-committee needs to form in Columbus. January/February is a good time to send a package.

Those interested in preparing this package include:

Auffrey	Braverman
Reger	Ronayne
Wenger	Schmidt

Braverman suggests something tangible should be created.

2017 Board Meeting Schedule

The May meeting will be removed and replaced with a Board Retreat on April 28.

Treasurer's Report

A motion was made by C. Anderson and seconded by Auffrey to accept the Treasurer's Report. Motion passes.

A motion was made by Klavora and seconded by T. Davis to accept the Financial Administrative Guide. Motion passes.

A motion was made by Keough-Jurs and seconded by Klavora to accept the amended 2017 Budget. Motion passes.

Ray reminded Section Directors/Reps that there are \$500 grants available for programming.

Ray said there is \$2,000 budgeted for scholarships.

C. Davis and Kinskey reported that an anonymous donation of \$7,500 has been sent to the Chapter for scholarships. THANK YOU DONOR!

Cincinnati (Katherine Keough-Jurs)

- Streetcar tour took place with great success.
- New student welcome (good attendance).
- Resume workshop (15 grad students).
- Joint holiday party with APA Kentucky.
- P&Z Workshop will be March 31 at Anderson Center. Kinskey bets \$10 that there will be a weather threat/incident on that day.

Central Ohio (Amanda Golden)

- Tours of the Scioto Mile by MKSK.
- 4 happy hours (1 for students at OSU).
- Internship program in full force.
- P&Z Workshop will be May 19 in Columbus.

Cleveland (Matt Schmidt)

- Successful P&Z Workshop in November.
 - Asked for session proposals based on a smaller timeframe. Better response.
- WePlanCLE event in October. Thinking about next year and beginning to schedule events.
- Section looking at new ways of continuing to reach out. Thinking about what we could do more on a monthly basis. Traditional happy hours, etc. Again, any interesting speakers (local or national) are invited.

Miami Valley (Tim Davis)

- 30th annual P&Z Workshop in December.
- Part of joint association happy hour initiated by USGBC.

VII. Other Business

N/A

VIII. Adjournment

A motion was made at 1:53 PM by Kinskey to adjourn the meeting. Motion passes.