

# Minutes

Board of Trustees Meeting  
May 11, 2018 *Columbus*

**Summary of Action Items:**

- The Scholarship Committee will prepare a proposal and act via email before the June conference call to determine a budget and timeline for a summer intern to research APA Ohio history.
- Lieber will coordinate an amicus brief regarding the Broadview Heights case by May 21.
- Russell asked that C. Davis put together an alert on the passing of HB 478 and send to membership.
- Bylaw changes and any petition candidates have to be sent to National by July 10. Voting opens August 7.
- Ray requests that any committee budget requests be sent to her by June 8.
- Great Places in Ohio nominations are due July 1.

**I. Introductions**

**II. Roll Call & Communications**

Lieber called the meeting to order at 10:10 AM.

Present:

- |              |                |            |
|--------------|----------------|------------|
| E. Anderson  | D. Kennedy     | B. Nagy    |
| J. Braverman | K. Keough-Jurs | R. Ray     |
| P. Etchie    | A. Klavora     | C. Ronayne |
| K. Ezell     | K. Lieber      | J. Russell |
| A. Golden    | P. Logue       | K. Scocco  |

Call-In:

- T. Kinskey
- M. Schmidt

Absent:

- |             |          |           |
|-------------|----------|-----------|
| C. Anderson | T. Davis | J. Kaiser |
| C. Auffrey  | N. Reger |           |

Others Present:

- C. Davis

**III. Motion to Follow or Amend Agenda**

A motion was made by Keough-Jurs and seconded by Klavora to approve the agenda. Motion passes.

*A motion was made by Lieber at approximately 12:15 to remove the Committee breakout sessions from the agenda.*

#### IV. Approval of Minutes from the February 23, 2018 Board Meeting

A motion was made by Klavora and seconded by Ray to approve the minutes. Motion passes.

#### V. Action and Discussion Agenda

##### President's Report (Lieber)

See Boardbook for full report. Lieber briefly highlighted a few items, below.

Lieber attended leadership meetings at the national planning conference in New Orleans:

- The Chapter Performance Criteria has been officially launched. There is some confusion around budgets and work plans versus development plans.
- APA National is considering providing administrative support to small chapters that do not otherwise have the means to have an administrative support. This is in effort to help them achieve minimum performance criteria. In interest of fairness, how do chapters that already have administrative assistance benefit?
- Students and young professional retention was a big spotlight at leadership meetings and they are asking chapters to help out with the effort.
- APA National Executive Director Jim Drinan unveiled *APA Learn* – an online platform with resources and education all in one place.
- APA National is doing a large push around housing issues right now and is asking chapters to help out with the effort.

##### Awards Committee (Klavora)

Klavora reported that Great Places in Ohio has been announced. Nominations are due July 1. An awards ceremony will take place at the 2018 OKI Conference on Wednesday October 3 after the Professional Development Workshop. It will take place in an APA National designated Great Place – Over the Reign – at Washington Park. Winners will receive a metal sign and paper certificate.

Braverman mentioned that in future years we conduct the ceremony at the Statehouse.

Lieber asked how many Great Places will be awarded.

Klavora replied that the Committee will play it by ear this first round.

Lieber asked who the judging panel will be.

Klavora replied that the Awards Committee will serve as the judging panel.

Lieber asked what will happen if a judge is also submitting a nomination. The process needs to be defined.

Braverman suggested if a committee member is submitting a nomination, they must recuse themselves from the voting process.

See Boardbook for the Great Places nomination form.

Klavora mentioned that the scholarship fund as over \$20,000 available. She asked if the Board would entertain a summer intern to do research on APA Ohio's history from 1969 – today. A history of the organization was completed from 1919-1969. Perhaps up to a \$2,500 scholarship.

The Scholarship Committee will prepare a proposal and act via email before the June conference call to determine a budget and timeline.

#### Education/Conference Committee

##### 2018 OKI Conference (Keough-Jurs):

- See Boardbook for full report.
- The conference website is set up and information is being added regularly as it becomes available – [www.ohioplanning.org/2018OKI](http://www.ohioplanning.org/2018OKI)
- The Professional Development Workshop will be a joint effort with Cincinnati USA Chamber and the Leadership Cincinnati program. This PDW is geared towards planners who are current and emerging leaders and will be called the Planners Leadership Academy.
- The Committee is picking up steam with sponsors.
- A call for proposals will be coming out next.
- The Committee is having trouble identifying keynote speakers.
- Kinskey mentioned that Friday will also serve as the Cincinnati P&Z Workshop. It will be a certification program for planning and zoning commissions.
- C. Davis asked how the Friday workshop will work into the budget and shared profits.
- E. Anderson mentioned blasts are prepared for social media to advertise the conference.

##### 2019 State Conference (Klavora):

- The Cleveland Section hosted a brainstorming session that garnered about 20 participants. It was a great meeting with four pages of notes.
- The top priority right now is the keynote speaker – and the Section is looking to ask local foundations for monetary support.
- The conference will be held October 2-4, 2019.

#### Legislative Committee (Lieber & Russell)

Walter Haverfield is representing Broadview Heights in a land use case. The property owner suggests the city didn't follow state procedures – however home rule supersedes state procedures in Ohio. Walter Haverfield argued three things and the one most relevant to us is home rule that allows cities to adopt their own procedures. The city lost at the trial court lost and appeal lost.

The City is looking for support to file a memo to Ohio Supreme Court and asking for help from APA Ohio specifically around home rule – which states that locally opted procedures supersede state procedure.

Walter Haverfield would do the writing and allow us to revise. May 21 is the deadline to submissions to the Supreme Court. We must also identify an attorney to sign the brief (it cannot be Walter Haverfield).

Lieber suggested we can argue ourselves to death and in the end do nothing. We have this in the policy platform and have the opportunity to have this written for us and do something!  
Braverman agrees.

Kennedy agrees also.

Braverman asked who our attorney should be to review the brief.

Mansour Gavin - Tony Coyne or Bruce Rinker

Gary Powell

C. Davis will re-send the request to the board.

Ronayne will reach out to Mansour Gavin.

A motion was made by Braverman and seconded by Kennedy to produce an amicus brief. Motion passes.

Russell mentioned HB 478 – compromise for small cell bill – just passed last week. He asked that we put together an alert and send to membership.

Governance Committee (Ray)

See Boardbook for full report.

Elections:

- See handout for slate of candidates.
- Ray prepared a PowerPoint presentation of potential candidates.
- Once the board approves the slate, candidates are notified. Then the petition process begins until July 10.
- Voting opens August 7.
- Challenge: what is considered a citizen planner?
  - Braverman asks if Anthony Lococo is a citizen or professional planner. Ezell suggests he is a professional planner. The Board discussed Lococo's personal and professional experience as described in his position statement.
  - It was determined to move Anthony Lococo to Citizen Planner and bring Jacqueline Yeoman to professional.
- A motion was made by Russell and seconded by Keough-Jurs to approve the slate of candidates. Motion passes.

Bylaws:

- The Bylaw changes have to be sent to National by July 10.
- The Secretary position has been really taken over by the Executive Director so it is recommended to remove it.
- The PDO should be on the Executive Committee.
- Committee Descriptions:
  - Strategic Plan will move from Governance to Executive Committee
  - Local section certification will move from Governance to Executive Committee
- C. Davis asked that we put language in bylaws regarding whether attendance counts if a board member calls in on the phones for a board meeting or attends in person.
- C. Davis asked if reduced rate members (students for example) should be able to vote in elections.

Treasurer's Report (Ray)

See Boardbook for full report.

A motion was made by Braverman and seconded by Ronayne to accept the Treasurers Report. Motion passes.

A motion was made by Keough-Jurs and seconded by Kennedy to accept the 2017 tax return. Motion passes.

Ray requests that any committee budget requests be sent to her by June 8.

Ray attended a webinar related to non-profit board governance. Her takeaways are in the Boardbook.

Planners4Health Update (C. Davis)

C. Davis reported that APA Ohio is partnering with the Ohio Public Health Association (OPHA) on a joint one-day conference on June 13 in Columbus to talk about planning and public health.

See handout for more information on the event. If anyone is interested in attending, let C. Davis know and she will register and cover the cost.

C. Davis reported that working with OPHA has been a challenge, and she is not sure it is in APA Ohio's best interest to continue a relationship past this upcoming conference.

Executive Director's Report (C. Davis)

See Boardbook for full report.

Section Updates

*Cincinnati (Keough-Jurs)*

The Section is hard at work planning for OKI. The Section is sponsoring the opening reception for DAAP Works. Elections are coming up in June.

*Central Ohio (Golden)*

The Section's P&Z Workshop is next Friday. The Section is sponsoring the closing reception for KSA. They are participating in a diversity inclusion workshop if a grant pulls through. There are ongoing joint association happy hours. The Section is hosting the Transit Columbus data event data hub.

*Cleveland (Schmidt)*

The Section has a happy hour coming up. The 2019 State Conference brainstorming session took place. The Section is sponsoring a riparian setback breakfast in the next few weeks. The Section is gearing up for We Plan 2018 week in June with the topic this year being Equity.

*Northwest Ohio (Etchie)*

A social organizational meeting is planned for the next few weeks. They'll be looking at dates for the 2018 P&Z Workshop that will be held the first or second week of November.

**VI. Adjournment**

A motion was made at 1:20 PM by Lieber. Motion passes.

*Amendment request made by Ray and approved by the Board of Trustees on 06.22.18.*