

Minutes

Board of Trustees Meeting
June 14, 2019

Summary of Action Items:

- Contact Rachel Ray if you're interested in helping with stakeholder engagement as part of the strategic plan update.
- Board members are encouraged to circulate APA Ohio Planning Award nomination information – which are due by July 1.
- C. Davis will send an email request to solicit Board members interested in being part of a Planning Webcast Series subcommittee on new initiatives.

I. Introductions

II. Roll Call & Communications

Anderson called the meeting to order at 10:16 AM.

Present:

- | | |
|-----------------|------------|
| C. Anderson | K. Lieber |
| T. Breidenstein | P. Logue |
| K. Burton | B. Nagy |
| T. Davis | R. Ray |
| L. Hollstein | M. Schmidt |
| M. Kim | K. Scocco |
| T. Kinskey | M. Sinha |
| A. Klavora | |

Absent:

- | | |
|--------------|----------------|
| E. Anderson | T. Hilde |
| C. Auffrey | K. Keough-Jurs |
| J. Braverman | A. Lococo |
| P. Etchie | C. Ronayne |
| A. Golden | |

III. Motion to Follow or Amend Agenda

A motion was made by Lieber and seconded by Klavora to approve the agenda. Motion passes.

IV. Approval of Minutes from the April 26, 2019 Board Meeting

A motion was made by Klavora and seconded by Lieber to approve the minutes. Motion passes.

V. Action and Discussion Agenda

Strategic Plan (Ray)

Ray outlined goals for the discussion:

1. Review emerging swot themes
2. Feedback on draft strategies
3. Consensus
4. Volunteers

Ray gave a stakeholder engagement update.

Ray summarized her SWOT analysis and asked for Board feedback.

#AskAPA (thanks Lieber) might be a great campaign slogan for future outreach.

Ray distributed copies of the draft strategies for review and discussion (also located in Boardbook).

If any Board Members are interested in helping to complete stakeholder engagement interviews, please contact Ray.

[Click here](#) to download a copy of Ray's strategic plan update PowerPoint presentation.

President's Report (C. Anderson)

See Boardbook for full report.

C. Anderson summarized his report including an update to the Executive Director contract.

A motion was made by Lieber and seconded by Scocco to approve the amended Executive Director contract. Motion passes.

C. Anderson summarized recommendations to Great Places in America suggestions and opened it for discussion. *Due to the sensitive nature of the suggestions, the discussion is omitted from these minutes.*

Awards Committee (Schmidt)

See Boardbook for full report.

Schmidt reminded the board that APA Ohio Planning Award nominations are due July 1.

The Awards Committee suggests the following APA Ohio members for FAICP nominations:

- Kyle Ezell
- Larry Finch
- William Habig
- Todd Kinskey

A motion was made by Scocco and seconded by Klavora to accept the suggested nominations.

Schmidt and C. Davis will work together to notify all suggested nominees.

SPC19 Update (Klavora + Lieber)

Klavora reported that over \$21,000 in grants and sponsorships have been received so far! Reception venues are under contract. Session finalization will take place next week (over 100 sessions submitted). Registration opens July 15!

C. Anderson expressed concern that allowing a 50% discount for speaker registrations may set a precedence for future conferences that could be detrimental to future bottom lines. A discussion will take place to review the contract agreement to be sure this topic is covered within it for future conferences.

Treasurer's Report (Logue)

See Boardbook for full report.

Logue reported there are two (2) adjustments to the draft budget within the Boardbook:

1. Income (111) will increase to \$40,000
2. Webcast (251) will increase to \$7,000

A motion was made by Lieber and seconded by Kinskey to accept the 2020 budget.

A motion was made by Ray and seconded by T. Davis to accept the Treasurer's Report.

Executive Director's Report

See Boardbook for full report.

C. Davis will send an email request to solicit Board members interested in being part of a Planning Webcast Series subcommittee on new initiatives.

C. Davis asked Board members to urge colleagues to submit a nomination for the APA Ohio Planning Awards – due July 1.

VI. Adjournment

The meeting was adjourned at 1:37 PM.