

# Minutes

Board of Trustees Meeting April 23, 2021

## Summary of Action Items:

### Board Members:

- Provide any SPC21 session speaker or keynote speaker suggestions to C. Davis
- Provide names of members or nonmembers who may be interested in serving on the APA Ohio Board

### Section Directors:

- Begin preparation for SPC21

### Committee Chairs:

- Be aware that C. Davis will be organizing conference calls to continue work on workplans.

## I. Introductions

## II. Roll Call & Communications

Anderson called the meeting to order at 10:04 AM.

### Present:

C. Anderson

E. Anderson

C. Auffrey

J. Braverman

T. Breidenstein

K. Burton

P. Etchie

T. Hilde

L. Hollstein

K. Keough-Jurs

M. Kim

T. Kinksey

A. Klavora

K. Lieber

P. Logue

N. Martin

G. Milz

R. Ray

A. Schmidt

M. Schmidt

M. Sinha

### Absent:

T. Davis

A. Lukacsy-Love

## III. Motion to Follow or Amend Agenda

A motion was made by Braverman and seconded by Sinha to approve the agenda. Motion passes.

## IV. Approval of Minutes from the April 23, 2021 Board Meeting

A motion was made by Kim and seconded by Lieber to approve the minutes. Motion passes.

## V. Action and Discussion Agenda

### President's Report (Ray)

See boardbook for full report.

### **Because We Plan Moment**

Eric Anderson: [Smale Riverfront Park, Cincinnati](#) – everyone at KZF participated in its design. People love visiting the space and it became especially popular during the pandemic.

Strategic partnerships are on Ray's radar. Please think of any other partnerships that should be prioritized. C. Davis has a running list of potential partner organizations that can be found [here](#).

APA National has been fairly quiet lately. Chapter performance reporting has been completed and update to AICP code of ethics in in progress.

Mark Barbash at OEDA is working with us on another joint program in September – topic: Housing.

Annual Report Adoption and Section Recertification:

C. Davis suggests we follow a calendar year versus a fiscal year. C. Anderson agrees. Klavora also suggests a calendar year. Lieber suggests a separate fiscal report at the end of the fiscal year. Kim also agrees with the calendar year.

Logue mentioned a portion of his report is from the previous year. Sinha asked that her job title be updated. Klavora suggested we mention that moving forward we will do this on a calendar year.

A motion was made by Sinha and seconded by Klavora to approve all five (5) sections. Motion passes.

### Governance Committee Report (Kim)

See boardbook for full report.

The Committee is looking to replace Anthony Lococo's seat with sensitivity to a BIPOC member.

Sinha asked if the citizen planner can be a planner by trade but not currently in a planning role. Braverman responded and said that has been fine in the past and the committee is quite flexible.

C. Davis will send a reminder to the board next week to send suggestions for the Citizen Planner position.

Kinskey reported that he will be stepping down from the board due to time constraints. Kinskey has been on the board since 2009. Kinskey suggested Emily Phillis as his replacement. She is on the Legislative Committee and is well versed.

Sinha suggests Emily Keeler and Dan Biru as potential citizen planners.

Legislative Committee Report (Kinskey)

See boardbook for full report.

Kinskey reported that the memo references Governance Committee but it is the Legislative Committee.

Breidenstein asked that board members look at the outline and make any comments over the next week. C. Davis will send a reminder next week.

Breidenstein asked if we should get board approval for the draft. Braverman suggested we approve this today and then if we see any changes that need to be made, we can do so.

Braverman suggested possibly making housing its own chapter. Kim suggested land use as its own chapter as well.

C. Davis will remind the board next week to send thoughts.

2021 SPC Update (Ray/C. Davis)

Each section will take on a week of virtual programming during the month of October.

If you have any suggestions for session speakers and keynote speakers, please let C. Davis know.

The chapter will not host in-person meetings unless it is an outdoor activity that ensure social distancing. M. Schmidt agrees. Martin is interested in hosting outdoor events this summer.

Citizen Planner Training (E. Anderson)

Training will take place in May. We are working with Steve Johns at Hamilton County to roll out a Planning Commissioner Training. More details coming soon.

Lieber asked if there could be a group rate. C. Davis also suggested that they package it and make it available for purchase after the live versions.

FAICP Nominations (Ray)

The Executive Committee met and discussed inviting the following members to submit applications:

- David Efland, AICP
- Christopher Hermann, AICP
- Katherine Keough-Jurs, AICP

C. Anderson asked if all candidates have a mentor to work with. C. Davis said yes and mentioned that they will be invited on a call with her, the volunteer mentors and Ray.

A motion was made by Kinskey and seconded by Milz to approve slate. Motion passes.

#### Workplan Adoption + Committee Report Outs (Ray)

See boardbook for full report.

#### *Awards –*

- New/combined categories
- Student awards are moving forward at all three schools
- Trading jury responsibilities with APA MI

#### *Communications –*

- Working to update the membership database
- Developing quick social media poll to get feedback from members on what newsletter content they want

#### *Education –*

- Annual AICP exam prep being planned
- Citizen Planner Training being planned
- Assisting with SPC21

#### *Governance –*

- Looking at bylaw changes to >>
  - Establish designated diversity seat
  - Consider removing citizen planner requirements
- Looking at leadership succession planning
- Working on a strategy to recruit diverse candidates for the 2022 election

#### *Legislative –*

- Working on the GTPO update
- Working on advocacy efforts
- Looking to partner organizations for lobbying assistance

#### *Membership –*

- Lots of overlap with the DEI Task Force
- Target and reach out to groups that are BIPOC to urge them to join
- Establishing a recruiting strategy >>
  - Trickle down affect – leaders should be members and then their employees will become members as well
  - Looking at CDCs as well; looking a group or CDC rate to try to attract that group. Braverman asked if there is a statewide CDC organization to tap into. C. Davis reported that yes and its on our potential partner list.
- Want to get into classrooms in the fall to talk about APA Ohio along with a twice-yearly summit of student organization leadership from the three C schools.

#### *PDO –*

- Onboarding took place in February

- AICP is in the process of cycle syncing
- New AICP credit requirements will begin in 2022 cycle
- Work on a mentoring program
- Explore accessibility improvements with AICP exam

*Executive Committee –*

- Facilitating 2022 FAICP nominations
- Planning SPC21
- Revise sponsorship/advertisement approach

A motion was made by M. Schmidt and seconded by Klavora to approve the 2021 workplan. Motion passes.

Treasurer's Report (P. Logue)

See Boardbook for full report.

A motion was made by Sinha and seconded by Lieber to approve report.

Executive Director's Report (C. Davis)

See Boardbook for full report.

**VI. Adjournment**

The meeting was adjourned at 11:50 AM.